

Getting Started with CoreIDRAW Graphics Suite X3

Practice sheet # 1

Part 1: Video (25 minutes)

The videos are located on CD 4.

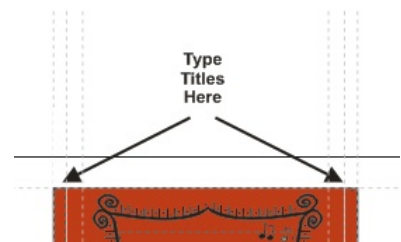
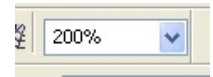
1. Insert the Bonus CD, (CD 4)
2. From the Main Navigation Window, select **Getting Started with CoreIDRAW Graphics Suite X3**.
3. Click on **Getting Started** in the left Navigation Pane.
4. Watch the 4 videos on the right hand side: *Using the Welcome Screen, Exploring the Interface, Getting Assistance, Opening and Saving Files.*
5. Use the Worksheets as you follow along the videos to create your own notes!

Part 2: Exercises

Exercise 1 - My Music CD

In the first exercise of this series, we are going to be using the skills we learned in the videos to create a CD cover for a personal CD.

1. Start **CoreIDRAW**.
2. From the **Welcome Screen** select **New From Template**.
3. In the **New From Template** dialog, click on the **Label** tab at the top of the box.
4. Using the bottom scroll bar in the dialog, scroll to the right to see **CD_Classic1_Cvr**.
5. Click on **CD_Classic1_Cvr**, then click on **OK**.
6. Use the **Zoom** tool in the **Standard Toolbar** (under the Menu Bar), change the zoom level to **200%**.
7. Use the **Vertical** scroll bar to move the image so that you can see the entire bottom box. This is the front CD cover.
8. In the **Toolbox** on the left side of the screen, find the text tool. (Hint: Use the **tooltips** to identify the tools)
9. Click to activate the **Text** tool. Move your mouse pointer over to a white area of the screen. Note how the pointer has changed shape.
10. Using the **Text** tool, click in the box that reads *"Click here with the Text Tool to add Title."*
11. Notice how the box now contains a flashing insertion cursor. Type a title for your CD cover, for example, "Mike's Music Mix," "Random Sounds," or "Party Mix."
12. In the **Toolbox**, find and select the **Pick** tool.
13. Scroll up to see the entire Top box. This is the Back of the CD Case
14. Select the **Text** Tool again. Click on the left and right edges of the box, and enter the title of your CD again.
15. Click in the large middle box. Enter the track listing of your CD.
16. Using **Save** button on the **Standard Toolbar**, **Save** your CD Cover. (Use the **tooltip**!) Type in a name for your CD Cover.
17. On the **Menu** bar, select **File > Close** to close the file.

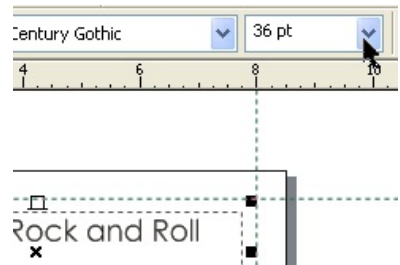


Exercise 2 - Report Cover

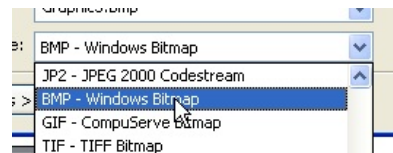
In this exercise we are going to use your new mastery of CorelDRAW basics to create a sleek Report Cover.

1. Using the **Menu Bar**, select **File > New From Template**
2. In the **New From Template**, select the **Full Page** tab.
3. From the list of templates, select **Flyer_Tealeaf**. Click **OK**.
4. Using the **Text** tool, click in the top box which reads "Click here with Text Tool to add Title".
5. Type a Title for your report, for example, "History of Rock and Roll"

NOTE: If part of your text disappears, it is because the text is too big for the box that contains it. To correct this, click on the **Pick** Tool. From the **Property Bar**, use the **Font Size** drop down list to reduce the font size so that you can see all of the text.



6. Use the **Text** Tool to enter information into the other text boxes, using the procedure above to change the size when necessary.
7. We want to use the leaf image in a different program. Using the **Pick** tool, click on the leaf to select it.
8. Using the **Menu Bar**, select **File > Export**
9. Use the **File Type** dropdown list to select **BMP** (Windows Bitmap format). Click **Export**.
10. Click **OK** in the **Convert To Bitmap** dialog.
11. Hit **DEL** on you keyboard to delete the selected leaf.
12. We need to include a new image. Using the **Menu Bar**, select **File > Import**.
13. Browse to **\Program Files\Corel\CorelDRAW Graphics Suite 13\Draw\Samples** and click on the file **Sample 1.cdr**. Click **Import**.
14. Click and drag a small box between the text boxes, where the leaf used to be.



15. When you have completed the cover, save it.

But wait! There's more!

Registered users can get even more templates! The Bonus CD (CD 4) also includes the CorelDRAW Design Collection, which contains another 100 templates of varying styles and layouts.